

To: \_\_\_\_\_

Address: \_\_\_\_\_

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

From: Heather Kuester  
Credit Manager

**Re: Terms of Sale**

Thank you for your recent inquiry with Basic Metals, Inc.

We would like to inform you our credit terms are 1/2% 10 Net 30 days and expect to be paid no later than 30 days.

Please sign below to acknowledge our terms and payment within the 30 days.

Any questions or concerns, please give me a call. Thank you and we look forward to doing business with you.

Sincerely,

Heather Kuester  
Credit Manager

**AUTHORIZED SIGNATURE:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_